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COUNCIL      C O M M U N I C A T I O N

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TO :        THE CITY COUNCIL  
FROM:      THE CITY MANAGER'S OFFICE

COUNCIL MEETING DATE  
JUNE 15, 1988

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SUBJECT:    APPROVE DISPOSAL OF SURPLUS PROPERTY - LAW BOOKS

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PREPARED BY:                      City Attorney

RECOMMENDED ACTION:            That the City Council approve by motion, the disposal of certain law books, i.e., "California Forms of Pleading and Practice", now in the City Attorney's law library.

BACKGROUND INFORMATION:    For some time, the City Attorney's law library has contained a **set** of books known as "Pleading and Practice" which costs in excess of \$1200 per year to update. It is presently felt that this set of books can be replaced by Cal Jur 3d, which is a more useful set of books for a one-attorney office, and which costs only approximately \$200 per year to update.

Based on both budget and shelf space considerations, it is desirable that the "Pleading and Practice" set be deemed surplus, and sold. According to dealers in legal **books**, the present value of "Pleading and Practice" is between \$400 and \$600 dollars.

Respectfully submitted,



BOB McNATT  
City Attorney

BM:vc

CCSURPLS/TXTA.01V